

# **Oracle FLEXCUBE Core Banking**

Branch Reports Manual  
Release 11.6.0.0.0

**Part No. E65544-01**

October 2015

**ORACLE®**

Branch Reports Manual  
October 2015

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# 1. Preface

## 1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3. Access to OFSS Support

<https://support.us.oracle.com>

## 1.4. Structure

This manual is organized into the following categories:

**Preface** gives information on the intended audience. It also describes the overall structure of the Reports Manual

**Introduction** provides brief information on the overall functionality covered in the Reports Manual

**Chapters** are dedicated to individual reports and its details, covered in the Reports Manual

## 1.5. Related Information Sources

For more information on Oracle FLEXCUBE Core Banking Release 11.5.0.0.0, refer to the following documents:

- Oracle FLEXCUBE Core Banking Licensing Guide

## 2. Branch Reports

A report is a document that is illustrated with the help of information, and tailored to a given situation and audience. The primary purpose of a report is to provide information. However, reports may also include additional information, such as suggestions or conclusions that indicate possible future actions which the report reader might take. Reports can be public or private.

Advice is generally a written proof of a service performed, funds transferred, or a payment that is received or made. It can also be a recommendation that advises a customer about specific investment asset allocations based on age and circumstances.

Oracle Flexcube supports report generation in PDF, HTML and Excel formats. Based on the system configuration the reports can be generated in any of the above mentioned format.

**Note 1:** Reports can be generated by using the **Report Request** (Fast Path: 7775) option. Reports can be viewed/printed using the **Advice/Report Status Inquiry** (Fast Path: 7778) option. The above screens can be accessed by navigating through the following path: **Transaction Processing > Internal Transactions > Reports**.

**Note 2:** Report Codes precede the Report Names. Unlike the User Manual where the Fast Path preceding the Topic Title indicates the access for the screen, the Report Code is simply a unique code for the report.

- Adhoc Reports

## 2.1. Adhoc Reports

Adhoc reports are generated on demand or on request. Reports and advices can be requested from the Report Request screen. Adhoc reports can be viewed and generated using the teller login or the system operator login.

### List of Adhoc Reports:

- BRANCH SETTLEMENTS REPORTS
- BRANCH TRANSACTION PROCESSING REPORTS
- BRANCH SMS REPORTS
- BRANCH APS REPORTS

### **2.1.1. BRANCH APS REPORTS**

The branch APS reports include those reports that allow the branches to list the applications received, processed, rejected, etc.

#### **List of Branch APS Reports:**

- AP1011 - Applications received this month
- AP1012 - Loans Approved Monthly Report
- AP1015 - Offers Rejected by Borrower
- AP1017 - Applications received this week



### AP1011 - Applications received this month

Application Processing System (APS) is one of the unique features of FLEXCUBE, which helps banks to track the Loan right from the application stage. Application processing would typically flow through the following steps: Receipt of Application and Data Entry, Recommendation, Sanctioning, Authorization, Offer to customer, Customer response, Loan Account opening. This report of applications received helps the branch for tracking percentage growth as compared to any previous period.

This report is a summary list of loan applications received for the current month from the borrowers. This report provides product wise information on total no. of loan applications received and the total amount for current month, previous month and year to date.

#### To generate the Applications received this month Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH APS REPORTS > AP1011 - Applications received this month**.
4. The system displays the **AP1011 - Applications received this month** screen.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Applications received this month Report needs to be generated.

<b>EOD Month(MM)</b>	[Mandatory, Numeric, Two] The month for which the report needs to be generated. Type the valid EOD Month (MM).
<b>EOD Year(YYYY)</b>	[Mandatory, Numeric, Four] The year for which the report needs to be generated. Type the valid EOD Year (YYYY).

5. Enter the appropriate parameters in the **AP1011 - Applications received this month** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Applications received this month Report**.

**To view and print Applications received this month Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **AP1011 - Applications received this month**.
3. Click the **View** button to view the report.
4. The system displays the **Applications received this month Report** screen.

Bank : FLEXICUBE	Run Date :																														
Branch : 999 Head Office	Run Time : 02:31 PM007																														
Op. Id : SSUPP2	Report No: AP1011/ 1																														
Applications received this month																															
For: 06/30/2008																															
<table border="1"> <thead> <tr> <th colspan="2">This Month</th> <th colspan="2">Previous Month</th> <th colspan="2">Year To Date</th> </tr> <tr> <th>Product Name (Loan Type)</th> <th>Total App No</th> <th>Total Amount</th> <th>Total App No</th> <th>Total Amount</th> <th>Total No</th> </tr> </thead> <tbody> <tr> <td colspan="6">Applications Received (This month) :</td> </tr> <tr> <td colspan="6">Applications Received (Previous Month) :</td> </tr> <tr> <td colspan="6">Applications Received (YTD) :</td> </tr> </tbody> </table>		This Month		Previous Month		Year To Date		Product Name (Loan Type)	Total App No	Total Amount	Total App No	Total Amount	Total No	Applications Received (This month) :						Applications Received (Previous Month) :						Applications Received (YTD) :					
This Month		Previous Month		Year To Date																											
Product Name (Loan Type)	Total App No	Total Amount	Total App No	Total Amount	Total No																										
Applications Received (This month) :																															
Applications Received (Previous Month) :																															
Applications Received (YTD) :																															

- On the **File** menu, click **Print**.
- The system displays the **Print** dialog box.
- Select the appropriate parameters and click the **OK** button.

### AP1012 - Loans Approved Monthly Report

Application Processing System (APS) is one of the unique features of FLEXCUBE, which helps banks to track the Loan right from the application stage. Application processing would typically flow through the following steps: Receipt of Application and Data Entry, Recommendation, Sanctioning, Authorization, Offer to customer, Customer response, Loan Account opening. This report helps the branch for tracking percentage growth as compared to any previous period.

This report is a summary list of loans approved for the given month. This report provides product wise information on total no. of loan applications approved and the total amount for current month, previous month and year to date.

#### To generate the Loans Approved Monthly Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH APS REPORTS > AP1012 - Loans Approved Monthly Report**.
4. The system displays the **AP1012 - Loans Approved Monthly Report** screen.

AP1012 - Loans Approved Monthly Report

**Input Parameters**

Posting Date : 31/01/2008

EOD Month(MM) :

EOD Year(YYYY) :

**Generate**

#### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Loans Approved Monthly Report needs to be generated.

## AP1012 - Loans Approved Monthly Report

<b>EOD Month(MM)</b>	[Mandatory, Numeric, 2] The month for which the report needs to be generated. Type the valid EOD Month (MM).
<b>EOD Year(YYYY)</b>	[Mandatory, Numeric, 4] The year for which the report needs to be generated. Type the valid EOD Year (YYYY).

5. Enter the appropriate parameters in the **AP1012 - Loans Approved Monthly Report** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Applications received this day Report**.

### To view and print Loans Approved Monthly Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **AP1012 - Loans Approved Monthly Report**.
3. Click the **View** button to view the report.
4. The system displays the **Loans Approved Monthly Report** screen.

## AP1012 - Loans Approved Monthly Report

Bank : FLEXCUBE	Run Date :					
Branch : 999 Head Office	Run Time : 02:36 PM007					
Op. Id : SSUPP2	Report No: AP1012/ 1					
Loans Approved Monthly Report						
For: 06/30/2008						
This Month						
Previous Month						
Year To Date						
Product Name (Loan Type)	Total App No	Total Amount	Total App No	Total Amount	Total No	Total Amount
Total Loans Approved (This month) :						
Total Loans Approved (Previous Month) :						
Total Loans Approved (YTD) :						
*** No Data for this Report ***						

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button

### AP1015 - Offers Rejected by Borrower

Application Processing System (APS) is one of the unique features of FLEXCUBE, which helps banks to track the Loan right from the Application Stage. Application processing would typically flow through the following steps: Receipt of Application and Data Entry, Recommendation, Sanctioning, Authorization, Offer to customer, Customer response, Loan Account opening. Sometimes the loan offer could be rejected by the customers for various reasons and no processing is done by FLEXCUBE on such rejected offers.

This report is a summary list of loan offers rejected by the borrowers. Each column of the report provides information on Application No., Customer Name, Application Date, Currency, Total amount, Offer Date, Offer Expiry Date and Reject Date.

#### To generate the Offers Rejected by Borrower Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH APS REPORTS > AP1015 - Offers Rejected by Borrower**.
4. The system displays the **AP1015 - Offers Rejected by Borrower** screen.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Offers Rejected by Borrower Report needs to be generated.



**EOD Month(MM)**

[Mandatory, Numeric, 2]

The month for which the report needs to be generated. Type the valid EOD Month (MM).

5. Enter the appropriate parameters in the **AP1015 - Offers Rejected by Borrower** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Offers Rejected by Borrower Report**.

**To view and print Offers Rejected by Borrower Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **AP1015 - Offers Rejected by Borrower**.
3. Click the **View** button to view the report.
4. The system displays the **Offers Rejected by Borrower Report** screen.

# AP1015 - Offers Rejected by Borrower

Bank :	FLEXCUBE				Run Date :		
Branch :	999	Head Office	Offers Rejected by Borrower			Run Time :	
Op. Id :	SSUPP2					Report No:	
			AP1015/ 1				
For: 06/30/2008							
Application No	Customer Name	Application Date	Currency	Amount Total	Offer Date	Offer Expiry Date	Reject Date
*** No data for this Report ***							

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### AP1017 - Applications received this week

Application Processing System (APS) is one of the unique features of FLEXCUBE. It helps banks to track the loans right from the Application Stage. Application processing would typically flow through the following steps: Receipt of Application and Data Entry, Recommendation, Sanctioning, Authorization, Offer to customer, Customer response, and Loan Account opening. This following report helps the branch to track the percentage growth as compared to any previous period.

This report is a summary list of loan applications received for the current week from the borrowers. This report provides product wise information on total no of received loan applications, and the total amount for the last 5 weeks.

#### To generate the Applications received this week Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH APS REPORTS > AP1017 - Applications received this week**.
4. The system displays the **AP1017 - Applications received this week** screen.

AP1017 - Applications received this week

**Input Parameters**

Posting Date : 31/01/2008

EOD Month(MM) :

EOD Year(YYYY) :

**Generate**

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Applications received this week Report needs to be generated.

## AP1017 - Applications received this week

**EOD Month(MM)**

[Mandatory, Numeric, 2]

The month for which the report needs to be generated. Type the valid EOD Month (MM).

**EOD Year(YYYY)**

[Mandatory, Numeric, 4]

The year for which the report needs to be generated. Type the valid EOD Year (YYYY).

5. Enter the appropriate parameters in the **AP1017 - Applications received this week** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Applications received this week Report**.

**To view and print Applications received this week Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **AP1017 - Applications received this week**.
3. Click the **View** button to view the report.
4. The system displays the **Applications received this week Report** screen.

# AP1017 - Applications received this week

Bank : 999 Head Office	Applications FLEXCUBE this week	Run Date : 02:40 PM007								
Op. Id : SSUPP2		Report No: AP1017/ 1								
For: 06/30/2008										
Name Product	Week1 No.	Week1 Amount	Week2 No.	Week2 Amount	Week3 No.	Week3 Amount	Week4 No.	Week4 Amount	Week5 No.	Week5 Amount
Application count in week 1 :										
Application count in week 2 :										
Application count in week 3 :										
Application count in week 4 :										
Application count in week 5 :										
*** No Data for this Report ***										

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### 2.1.2. BRANCH SMS REPORTS

The branch SMS reports include those reports that allow the branches to list the user maintenance and tasks.

#### List of Branch SMS Reports:

- SM5003 - Exception Report
- SM5006 - Branch Task List
- SM5007 - System Manager Activity
- SM5010 - List of Users sorted by Class
- SM5012 - List of Users sorted by Category, Level
- SM5004 - List of Inactive Users
- SM5005 - Password Change due Report
- SM5008 - User Sign On/Off Report
- SM5009 - List of System Proh Password



### SM5003 - Exception Report

Various users are created in FLEXCUBE to perform financial and non financial transactions in a bank. Depending on the requirement and control mechanism, users with different class, access codes, access rights and profiles are created.

This exception report displays the list of task description, along with the User ID for the day. Each column of this report provides information on User ID, Time and Description.

#### To generate the Exception Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5003 - Exception Report**.
4. The system displays the **SM5003 - Exception Report** screen.

SM5003 - Exception Report

**Input Parameters**

Posting Date : 15/01/2008

Generate

#### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **SM5003 - Exception Report** screen.
6. Click the **Generate** button.

7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Exception Report**. For reference, a specimen of the report generated is given below:

Bank : 335	DEMO BANK	FLEXCUBE	Run Date : 02/01/2010
Branch : 9999	DEMO	Exception Report	Run Time : 1:44 PM
Op. Id : SYSADM01		For:30-APR/2008	Report No: SM5003/21
User Id	Time	Description	
TDEVLOAN2	11:17 A.M.	User Already Logged.	
TSHWETALI	03:29 P.M.	ADM Logged Out User	
TMONISH	12:18 P.M.	ADM Logged Out User	
SRAJ	12:21 P.M.	User Already Logged.	
TDEVIDEA1	12:22 P.M.	User Already Logged.	
TDEVTD1	12:23 P.M.	User Already Logged.	
SRAJ	12:23 P.M.	User Already Logged.	
TNINAD	12:24 P.M.	Invalid Primary Password.	
SDEVTD1	07:30 P.M.	Invalid Primary Password.	
SDEVCSA1	05:07 P.M.	User Already Logged.	
TDEVIDEA1	01:50 P.M.	User Already Logged.	
SYSOPER	10:21 A.M.	User Already Logged.	
SRIAZ	12:08 P.M.	User Already Logged.	
STINA	12:08 P.M.	User Already Logged.	
TMALA	12:09 P.M.	User Already Logged.	
TSUDEEP	02:11 P.M.	ADM Logged Out User	
SRAJ	02:12 P.M.	ADM Logged Out User	
SSUDEEP	02:12 P.M.	ADM Logged Out User	
TDEVCSA2	02:14 P.M.	User Already Logged.	
TMANISH	02:15 P.M.	User Already Logged.	
*** End of Report ***			

### SM5006 - Branch Task List

Task codes are assigned to the tasks or type of transactions that the user can access. Task code is a unique ID assigned to each maintenance to enable access by the users. The various task category users are OP - Tellers, OT- other Tellers and SM - Security Manager. These are maintained in the Task Profile Maintenance.

This is a report of branch task list. Each column of the report provides information on Task Id, Task Description, Parent Task Id, Parent Task Description, Task Type, Task Category and Task Level.

#### To generate the Branch Task List Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5006- Branch Task List**.
4. The system displays the **SM5006- Branch Task List** screen.

#### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Branch Task List Report needs to be generated.

5. Enter the appropriate parameters in **SM5006- Branch Task List** screen.
6. Click the **Generate** button.

7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Branch Task List Report**.

**To view and print the Branch Task List Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5006- Branch Task List**.
3. Click the **View** button to view the report.
4. The system displays the **Branch Task List Report** screen.

Bank :		FLEXCUBE		Run Date :		
Branch :	999	Head Office		Run Time :	02:27 PM007	
Op. Id :	SSUPP2			Report No:	SM5006/ 1	
For: 30/06/2008						
Task Id	Task Description	Parent Task Id	Parent Task Description	Task Type	Task Category	Task Level
1068	Advance Payment	CH003	Transfer	F	OT	4
1320	Close out withdrawal	CH003	Transfer	F	SM	4
1337	Interest Payout	TD004	Remittance	F	OT	4
1337	Interest Payout	TD004	Remittance	F	SM	4
1401	Cash Deposit	CH001	Cash	F	OT	4
1408	Miscellaneous Customer Credit	GL003	Transfer	F	OT	4
1412	Refund	LN003	Transfer	F	SM	4
1460	Miscellaneous GL Credit	GL001	Cash	F	SM	4
4500	Remote Authorization	IT015	Authorisation	F	OP	4
4501	Centralized Authorization	IT015	Authorisation	F	OT	4
5515	List Batch Status	IT010	Data Entry	F	SM	4
*** End OF Report ***						

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5007 - System Manager Activity

Various users are created in FLEXCUBE to perform financial and non financial transactions in a bank. Depending on the requirement and control mechanism, users with different class, access codes, access rights and profiles are created. The various task category users are OP - Tellers, OT- Other Tellers, and SM - Security Manager. These are maintained by task profile maintenance. The activity performed by the system manager is listed in this report.

This report is a list of system manager's activity reported for the day. Each column of the report provides information on user\_id, code\_task, control col.-1, control value-1, control col.-2, control value-2, transaction details-1, transaction details-2, date, and auth\_id.

#### To generate System Manager Activity Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5007 - System Manager Activity**.
4. The system displays the **SM5007 - System Manager Activity** screen.

The screenshot shows a web-based interface for generating a report. The window has a title bar that says 'SM5007 - System Manager Activity'. Inside the window, there is a section titled 'Input Parameters' which contains a text box labeled 'Posting Date : ' with the value '31/01/2008' entered. At the bottom of the window, there is a button labeled 'Generate'.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the System Manager Activity Report needs to be generated.



5. Enter the appropriate parameters in **SM5007 - System Manager Activity** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **System Manager Activity Report**.

**To view and print the System Manager Activity Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5007 - System Manager Activity**.
3. Click the **View** button to view the report.
4. The system displays the **System Manager Activity Report** screen.

Bank: 240 Demo BANK LTD			FLEXCUBE			Run Date : 25-NOV-2010			
Branch : 240 WORLI - SANDOZ HOUSE			System Manager Activity			Run Time : 3:08 PM			
Op. Id : THERRICK			For:30-SEP/2010			Report No: SM5007/1			
Usr No	User ID	User Name	Emp code	Dept code	Task code	Task Description	Inputter	Date	Authorizer ID
112	SMALA	SMALA	11111	5	755	Modify login status	SYSCASA	25-11-2010 11:03:41	
96	SSAISH	SSAISH	11111	5	755	Modify login status	SYSTD	24-11-2010 20:02:40	
131	SYSCASA	First System Ad	11111	5	755	Modify login status	SYSTD	25-11-2010 13:51:44	
131	SYSCASA	First System Ad	11111	5	755	Modify login status	SYSTD	25-11-2010 14:08:09	
32803	TELANGO	TELANGO	1207	0	755	Modify login status	SYSCASA	25-11-2010 14:40:00	
107	THARIKA	THARIKA	11111	5	755	Modify login status	SYSCASA	25-11-2010 10:10:24	
111	TMALA	TMALA	11111	5	755	Modify login status	SYSCASA	25-11-2010 10:10:35	
111	TMALA	TMALA	11111	5	755	Modify login status	SYSCASA	25-11-2010 11:02:17	
111	TMALA	TMALA	11111	5	755	Modify login status	SYSCASA	25-11-2010 11:29:47	
111	TMALA	TMALA	11111	5	755	Modify login status	SYSTD	25-11-2010 14:07:55	
32799	TMANISHA	TMANISHA	1206	5	755	Modify login status	SYSCASA	25-11-2010 12:48:28	
104	TRIAZ	TRIAZ	11111	5	755	Modify login status	SYSCASA	25-11-2010 10:05:00	
32809	TSHIVANI	TSHIVANI	2110	5	755	Modify login status	SYSCASA	25-11-2010 14:03:48	
32809	TSHIVANI	TSHIVANI	2110	5	755	Modify login status	SYSTD	25-11-2010 14:15:05	
93	TSHYAM	TSHYAM	11111	5	755	Modify login status	SYSTD	24-11-2010 20:51:49	
93	TSHYAM	TSHYAM	11111	5	755	Modify login status	SYSTD	25-11-2010 10:23:37	
*** End of the Report ***									

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5010 - List of Users sorted by Class

In FLEXCUBE, various users are created to perform financial and non-financial transactions of the bank. Depending on the requirement and control mechanism users with different class, access codes, access rights and profiles are created. This ad hoc report lists out all the users sorted by class as on the date of report generation and thus helps the branch to identify whether users are created properly and with proper segregation of duties.

This report provides a list of users sorted by class for any given day. Each column of the report provides information about User, User Id, User Name, Language, Template, Profile Start date, Profile End date, Category, Access Code, User Level, User class and Number.

#### To generate the List of Users sorted by Class Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5010 - List of Users sorted by Class**.
4. The system displays the **SM5010 - List of Users sorted by Class** screen.

The screenshot shows a web-based interface for generating a report. The window has a title bar that reads 'SM5010 - List of Users sorted by Class'. Inside the window, there is a section titled 'Input Parameters' which contains a text box labeled 'Posting Date : ' with the value '31/01/2008' entered. Below this section, there is a large empty area, and at the bottom center, there is a button labeled 'Generate'.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the List of Users sorted by Class Report needs to be generated.

## SM5010 - List of Users sorted by Class

5. Enter the appropriate parameters in **SM5010 - List of Users sorted by Class** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **List of Users sorted by Class Report**.

### To view and print the List of Users sorted by Class Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5010 - List of Users sorted by Class**.
3. Click the **View** button to view the report.
4. The system displays the **List of Users sorted by Class Report** screen.

## SM5010 - List of Users sorted by Class

Bank : 999 Head Office		FLEXCUBE List of Users sorted by Class								
Op. Id : SSUPP2		For: 30/06/2008								
User	User Id	User Name	Language	Template	Profile Start	Profile End	Category	Access Code		
Class	No									
APS	29	TSANTHANAM	SANTHANAM TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	76	TSUPP19	TSUPP19 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	34	TSURESH	SURESH TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	116	TSURESH1	SURESH TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	100	TUMESH1	UMESH TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	4008	TPRAVEEN	PRAVEEN TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	55	TQTP18	TQTP18 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	40	TQTP3	TQTP3 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	44	TQTP7	TQTP7 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	46	TQTP9	TQTP9 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	4023	TAMRITESH1	AMRITESH TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	23	TCHARU	Charumathy TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
APS	4005	TDIVAKAR	DIVAKAR TELLER	ENG	19	NOV 01 2004	DEC 31 2049	OT	90 15	
*** End OF Report ***										

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5012 - List of Users sorted by Category, Level

In FLEXCUBE, various users are created to perform financial and non-financial transactions of the bank. Depending on the bank requirement different categories of class, type and user access levels are created. The various categories of users are Front office tellers, System administrators, Supervisors, Branch administrators etc. This ensures proper segregation of duties and effective control over different activities.

This report provides a list of all users sorted by category and level as on the run date. Each column of the report provides information on User Category, User Level, User No., User Id, User Name, Language, Template, Profile Start date, Profile End date and Access Code.

#### To generate List of Users sorted by Category, Level Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5012 - List of Users sorted by Category, Level**.
4. The system displays the **SM5012 - List of Users sorted by Category, Level** screen.

SM5012 - List of Users sorted by Category, Level

**Input Parameters**

Posting Date : 31/01/2008

**Generate**

#### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the List of Users sorted by Category, Level needs to be generated.



## SM5012 - List of Users sorted by Category, Level

5. Enter the appropriate parameters in **SM5012 - List of Users sorted by Category, Level** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **List of Users sorted by Category, Level Report**.

### To view and print the List of Users sorted by Category, Level Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5012 - List of Users sorted by Category, Level**.
3. Click the **View** button to view the report.
4. The system displays the **List of Users sorted by Category, Level Report** screen.

## SM5012 - List of Users sorted by Category, Level

Bank : 999		Head Office		FLEXCUBE					
Branch : SSUPP2		List of Users sorted by Category and Level							
Op. Id :		For: 30/06/2008							
UserCategory	User Level	User No	User Id	User Name	Language	Template	Profile Start	Profile End	Access Code
OP	10	3	SYSOPER	First operator	ENG	13	MAR 10 2007	JAN 01 2049	90
OT	15	84	TKIRAN1	KIRAN TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	4004	TMILIND	MILIND TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	89	TDON1	DON TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	115	TPRAMOD1	PRAMOD TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	34	TSURESH	SURESH TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	1	SYSTELLER	First teller	ENG	19	MAR 10 2007	JAN 01 2049	90
OT	15	66	TSUPP9	TSUPP9 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	76	TSUPP19	TSUPP19 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	53	TQTP16	TQTP16 TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	101	TRAJAT1	RAJAT TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	103	TKARTHIK1	KARTHIK TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	23	TCHARU	Charumathy TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
OT	15	118	TMOHIT1	MOHIT TELLER	ENG	19	NOV 01 2004	DEC 31 2049	90
*** End OF Report ***									

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5004 - List of Inactive Users

Any user created in FLEXCUBE who has not logged in for a long time will be reported as inactive user. Bank can parameterize the number of days a user status can remain in active despite not logging on to the system. Users not logged in past the stipulated tenure will be marked inactive and will be marked for branch scrutiny and deletion. This report helps the branches to ensure that only authorized users are created in the system.

This report provides a list of inactive users in the system. Each column of the report gives information on User Number, User ID, User Name and Last Login Date.

#### To generate the List of Inactive Users Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5004 - List of Inactive Users**.
4. The system displays the **SM5004 - List of Inactive Users** screen.

SM5004 - List of Inactive Users

**Input Parameters**

Posting Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

5. Enter the appropriate parameters in **SM5004- List of Inactive Users** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **List of Inactive Users Report**.

**To view and print the List of Inactive Users Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5004 - List of Inactive Users**.
3. Click the **View** button to view the report.
4. The system displays the **List of Inactive Users** Report screen.

Bank : Demo Bank	FLEXCUBE	Run Date :
Branch : 999 Demo	List of Inactive Users	Run Time : 01:10 PM007
Op. Id : SSUPP2	For: 30/06/2008	Report No: SM5004/ 1
<hr/>		
User No	User Id	User Name
<hr/>		
Last Login Date		
<hr/>		

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5005 - Password Change due Report

In FLEXCUBE user can maintain password secrecy and allow to change the password as and when required. The system will force the users to change the password after a specific number of days as decided by the bank at the time of implementation. This ad hoc report enables the branches to enforce strict password discipline.

This report provides a list of users for whom the password change is due as on the run date. Each column of the report provides information on User Number, User ID, Is Dual Password Available, Primary Password Change Due and Secondary Password Change Due.

#### To generate the Password Change due Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5005- Password Change due Report**.
4. The system displays the **SM5005- Password Change due Report** screen.



SM5005 - Password Change due Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.



## SM5005 - Password Change due Report

5. Enter the appropriate parameters in **SM5005- Password Change due Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Password Change due Report**.

### To view and print the Password Change due Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5005- Password Change due Report**.
3. Click the **View** button to view the report.
4. The system displays the **Password Change due Report** screen.

# SM5005 - Password Change due Report

Bank :	Demo Bank		FLEXCUBE	Run Date :	
Branch :	999 Demo		Password Change due Report	Run Time :	02:20 PM007
Op. Id :	SSUPP2		For: 30/06/2008	Report No:	SM5005/ 1
User No	User Id	Is Dual Pswd	Pr1 Pswd Change Due	Sec Pswd Change Due	
138	SRAJAT	N	21/03/2008	01/01/1999	
101	TRAJAT1	N	21/03/2008	01/01/1999	
20	TMYTHILI	N	21/03/2008	01/01/1999	
139	SMYTHILI	N	21/03/2008	01/01/1999	
102	TMYTHILI1	N	21/03/2008	01/01/1999	
21	TKARTHIK	N	21/03/2008	01/01/1999	
140	SKARTHIK	N	21/03/2008	01/01/1999	
103	TKARTHIK1	N	21/03/2008	01/01/1999	
22	TJOSEPHINE	N	21/03/2008	01/01/1999	
141	SJOSEPHINE	N	21/03/2008	01/01/1999	
104	TJOSEPHINE1	N	21/03/2008	01/01/1999	
23	TCHARU	N	21/03/2008	01/01/1999	
142	SCHARU	N	21/03/2008	01/01/1999	
105	TCHARU1	N	21/03/2008	01/01/1999	
143	SVINOTH	N	21/03/2008	01/01/1999	
106	TVINOTH1	N	21/03/2008	01/01/1999	
25	THARI	N	21/03/2008	01/01/1999	
144	SHARI	N	21/03/2008	01/01/1999	
*** End OF Report ***					

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5008 - User Sign On/Off Report

Users need to sign on to FLEXCUBE to perform different activities and after the completion of work the user has to sign off from the software. This MIS ad hoc report generated helps the branches to know the users sign on /off details for the given day. As time is also provided in the report, it helps the branches to find out whether a particular user had signed on at the proper time.

This report provides a list of all the users sign on / off details for the day. Each column of the report provides information on User ID, Time and Description.

#### To generate User Sign On/Off Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5008- User Sign On/Off Report**.
4. The system displays the **SM5008- User Sign On/Off Report** screen.

SM5008 - User Sign On/Off Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

5. Enter the appropriate parameters in **SM5008- User Sign On/Off Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **User Sign On/Off Report**.

### To view and print the User Sign On/Off Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5008- User Sign On/Off Report**.
3. Click the **View** button to view the report.
4. The system displays the **User Sign On/Off Report** screen.

# SM5008 - User Sign On/Off Report

Bank : 240	DEMO BANK	FLEXCUBE	Run Date : 07-JUL-2014
Branch : 240	MAIN BRANCH	User Sign On/Off	Run Time : 2:44 PM
Op. Id : TNOMITA		For:30-JUN-2017	Report No: SM5008/1
User Id	Time	Description	
31569M	15:12:53	Logged In	
31569M	15:12:53	Logged Out	
31569M	15:13:32	Logged Out	
31569M	16:12:36	Logged In	
31569M	16:12:36	Logged Out	
31569M	16:40:25	Logged Out	
31569M	16:41:55	Logged In	
31569M	16:44:38	Logged Out	
31569M	16:49:18	Logged In	
31569M	18:14:42	Logged In	
31569M	19:05:54	Logged Out	
31569R	10:47:08	Logged In	
31569R	12:07:22	Logged In	
31569R	12:07:22	Logged Out	
31569R	14:53:22	Logged In	
31569R	14:53:22	Logged Out	
31569R	14:53:40	Logged Out	
31569R	14:54:46	Logged In	
31569R	15:49:48	Logged Out	
31569S	15:53:40	Logged In	
31569S	15:53:40	Logged Out	
31569S	16:59:25	Logged Out	
31569S	17:01:18	Logged In	
31569S	17:11:57	Logged In	
31569S	17:11:57	Logged Out	

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### SM5009 - List of System Proh Password

The bank can decide on a list of system-prohibited passwords. These are passwords which cannot be used by any user of the system. These passwords are combination of the specific names, words and numbers that could be easily associated with the system.

This report provides a list of system prohibited passwords. If the system fails to accept any user password a reference can be made here.

#### To generate the List of System Proh Password Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5009- List of System Proh Password**.
4. The system displays the **SM5009- List of System Proh Password** screen.

SM5009 - List of System Proh Password

**Input Parameters**

Posting Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **SM5009- List of System Proh Password** screen.



6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **List of System Proh Password Report**.

**To view and print the List of System Proh Password Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5009- List of System Proh Password**.
3. Click the **View** button to view the report.
4. The system displays the **List of System Proh Password Report** screen.

Bank : Demo Bank  
Branch : 999 Demo  
Op. Id : SSUPP2

FLEXCUBE  
List of System Prohibited Password  
or: 30/06/2008

Run Date :  
Run Time : 01:08 PM007  
Report No: SM5009/ 1

-----  
System Prohibited Passwords  
-----

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### 2.1.3. BRANCH SETTLEMENTS REPORTS

The branch settlements reports include those reports that allow the branches to list the traveler's cheque purchase carried out by various tellers of the branch.

#### List of Branch Settlements Reports:

- TP5081 - Travellers Cheque Purchase Report
- TP5084 - User-wise Travellers Chq Purchase Report
- TP5027 - Instrument Issued Today Report
- TP5033 - Instrument Details Report
- TP5080 - Travelers Cheque Sold Report
- TP5041 - Agent Commission on TC Sale
  - TP5042 - Agent Commission on TC Purchase
- TP5083 - User-wise Travelers Cheque Sold Report
- TP5082 - Outward Clearing Handoff Report

## TP5027 - Instrument Issued Today Report

Banks issue various types of instruments like DD/BC/TCs etc to their customers. The details of the customers and the issued instruments are captured in this report. As per regulatory requirements, PAN number is also captured for instruments issued with higher amounts.

This is an instrument issued report as on the run date. The instrument details are grouped by Instrument Type, Issuer Bank and Currency. Each column of the report provides information about Instrument Type, Issuer Short Name, Instrument Number, Routing Number, Serial Number, Instrument Currency, Instrument Amount, Instrument Amount in Local Currency, Service Charge, Pan Card Number, Payable Branch and Teller ID. This report displays the total amount for the issuer and the total amount for a currency.

### To generate the Instrument Issued Today Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5027 - Instrument Issued Today Report**.
4. The system displays the **TP5027 - Instrument Issued Today Report** screen.

TP5027 - Instrument Issued Today Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.

## TP5027 - Instrument Issued Today Report

By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **TP5027 - Instrument Issued Today Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Instrument Issued Today Report**. For reference, a specimen of the report generated is given below:

# TP5027 - Instrument Issued Today Report

Bank : 335		DEMO BANK		FLEXCUBE				Run Date : 31/12/2009	
Branch : 9999		DEMO		Instrument Issued Today Report				Run Time : 9:48 AM	
Op. Id : TSHWETAB		For:30-JAN/2008				Report No: TP5027/1			
Local Currency: INR									
Type	Issuer Short Name	Instrument No	Routing No	Serial No	Instr Ccy	Instr Amt PAN CARD NO	Instr Amt (Lcy) Payable Branch	Service Charge Teller Id	
2	335	64	400335016	999912000604	104	4,500.00	4,500.00 9999	4,500.00 TSHWETAB	
2	335	74	400335016	999912000615	104	5,000.00 456987	5,000.00 9999	5,000.00 TRUPESH	
No of instrs of this type :		2							
Total Amount for this type :							9,000.00		
3	335	61	110335002	999913000604	104	48,500.00	48,500.00 11	48,500.00 TSHWETAB	
3	335	59	400335016	999913000600	104	123.00	123.00 11	123.00 TDEVME1	
No of instrs of this type :		3							
Total Amount for this type :							48,623.00		
No of instrs of this Issuer :		2							
Total amount for the Issuer :							57,653.00		
Total Amount for this Currency :							66,653.00		
*** End Of Report ***									

### TP5033 - Instrument Details Report

Branches issue various instruments like bankers cheque, demand draft etc, subsequently the instruments are paid and reconciled. This adhoc report generated for any given day gives a list of instruments which are not reconciled and remains as an outstanding item.

This is an instrument details report as on the run date. The instrument details are grouped by instrument type and currency wise. Each column of the report provides information about Instrument Type, Issuer Short Name, Instrument Number, Routing Number, Serial Number, Instrument Currency, Instrument Amount, Payable Branch, Teller ID and Pan Card Number.

#### To generate the Instrument Details Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5033 - Instrument Details Report**.
4. The system displays the **TP5033 - Instrument Details Report** screen.

TP5033 - Instrument Details Report

**Input Parameters**

Posting Date : 15/01/2008

Generate

#### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>



5. Enter the appropriate parameters in the **TP5033 - Instrument Details Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Instrument Details Report**. For reference, a specimen of the report generated is given below:

# TP5033 - Instrument Details Report

9.

Bank : 335 DEMO BANK		FLEXCUBE						Run Date :03/01/2010	
Branch : 9999 DEMO		Instrument Details Report						Run Time :1:25 PM	
Op. Id : TSRINIVASAN		For:30-APR/2008						Report No:TP5033/1	
Type	Issuer Short Name	Instrument No	Routing No	Serial No	Instr Ccy	Instr Amt	Payable Branch	Teller Id	Pan Card No
2	335	23	400335016	999912000568	104	50.00	9999	TDEVCASA1	1241ffffg
2	335	23	400335016	999912000569	104	50.00	9999	TDEVCASA1	1241ffffg
2	335	112	400335016	999912000581	104	456.00	9999	TSHWETAB	
2	335	113	400335016	999912000587	104	456.00	9999	TSHWETAB	
2	335	50	400335016	999912000607	104	149.92	9999	TRAJI	
-----									
No of instrs of this type :		5							
Total Amount for this Currency :							1,161.92		
-----									
No of instrs of this Issuer :		5							
Total amount for the Issuer :							1,161.92		
-----									
Total Amount for this type :							1,161.92		
-----									
*** End Of Report ***									

## TP5041 - Agent Commission on TC Sale

Tellers carry out traveller's cheque purchase and sale transactions along with other type of transactions. Banks have to provide agent commission for TC sales made. This ad hoc report helps the branches to find out the agent commission for TC sales for the day.

This report provides details of agent commission on TC sale made by the branch for the day by all the tellers. Each column of the report provides information on Issuer code, Issuer name, CCY code, Total amount, Agent commission percentage and Agent commission amount.

### To generate the Agent Commission on TC Sale Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5041 - Agent Commission on TC Sale**.
4. The system displays the **TP5041 - Agent Commission on TC Sale** screen.

TP5041 - Agent Commission on TC Sale

**Input Parameters**

Posting Date : 31/01/2008

**Generate**

### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Agent Commission on TC Sale Report needs to be generated.

5. Enter the appropriate parameters in the **TP5041 - Agent Commission on TC Sale** screen.

6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Agent Commission on TC Sale Report**.

**To view and print the Agent Commission on TC Sale Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5041 - Agent Commission on TC Sale**.
3. Click the **View** button to view the report.
4. The system displays the **Agent Commission on TC Sale Report** screen.

# TP5041 - Agent Commission on TC Sale

Bank :	335	DEMO BANK	FLEXCUBE	Run Date :	24-May-2007
Branch :	999	Head Office		Run Time :	01:04 PM
Op. Id :	SSUPP2		Agent Commission On TC Sale	Report No:	TP5041/1
For: 06/30/2008					
ISSUER CODE	ISSUER NAME	CCY CODE	TOTAL AMOUNT	AGENT COMM%	AGENT COMMISSION
*** No data for this Report ***					

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

## TP5042 - Agent Commission on TC Purchase

Tellers carry out traveller's cheque purchase and sale transactions along with other type of transactions. Banks have to provide agent commission for TC purchases made. This ad hoc report helps the branches to find out the agent commission for TC purchase for the day.

This report provides details of agent commission on TC purchase made by the branch for the day by all the tellers. Each column of the report provides information on Issuer code, Issuer name, CCY code, Total amount, Agent commission percentage and Agent commission amount.

### To generate the Agent Commission on TC Purchase Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5042 - Agent Commission on TC Purchase**.
4. The system displays the **TP5042 - Agent Commission on TC Purchase** screen.

TP5042 - Agent Commission on TC Purchase

**Input Parameters**

Posting Date : 31/01/2008

**Generate**

### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Agent Commission on TC Purchase Report needs to be generated.

5. Enter the appropriate parameters in the **TP5042 - Agent Commission on TC Purchase** screen.

6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Agent Commission on TC Purchase Report**.

**To view and print the Agent Commission on TC Purchase Report**

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5042 - Agent Commission on TC Purchase**.
3. Click the **View** button to view the report.
4. The system displays the **Agent Commission on TC Purchase Report** screen.



5.

Bank :	335	DEMO BANK	FLEXCUBE	Run Date :	24-May-2007
Branch :	999	Head Office		Run Time :	01:03 PM
Op. Id :	SSUPP2		Agent Commission on TC Purchase	Report No:	TP5042/1
For: 06/30/2008					
ISSUER CODE	ISSUER NAME	CCY CODE	TOTAL AMOUNT	AGENT COMM%	AGENT COMMISSION
*** No data for this Report ***					

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

## TP5080 - Travellers Cheque Sold Report

Travelers Cheque purchases and sales transactions are carried out by tellers along with other type of transactions. Travelers Cheque sales are done for various currencies and denominations against CASA, General Ledger or for walk in customers. This report helps the branches to find out the total travelers cheque sold by all the tellers for the day.

This is a report of traveler's cheques sold by all the tellers for the day. Currency wise details are provided with totals. Each column of the report provides information on Issuer code, Currency code and Total amount.

### To generate the Travellers Cheque Sold Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5080 - Travellers Cheque Sold Report**.
4. The system displays the **TP5080 - Travellers Cheque Sold Report** screen.

TP5080 - Travellers Cheque Sold Report

**Input Parameters**

Posting Date : 30/04/2008

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the travellers cheque sold report needs to be generated.

## TP5080 - Travellers Cheque Sold Report

5. Enter the appropriate parameters in the **TP5080 - Travellers Cheque Sold Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Travellers Cheque Sold Report**. For reference, a specimen of the report generated is given below:

# TP5080 - Travellers Cheque Sold Report

Bank : 335	DEMO BANK	FLEXCUBE	Run Date : 03/01/2010
Branch : 9999	DEMO	Travellers Cheque Sold Report	Run Time : 1:39 PM
Op. Id : TSRINIVASA		For:30-APR/2008	Report No: TP5080/1
Issuer Code	Currency Code	Total Amount	
335	112	20,000.00	
Total Amount for this currency :		20,000.00	
336	113	13,050.00	
Total Amount for this currency :		13,050.00	
*** End of Report ***			

## TP5083 - User-wise Travellers Cheque Sold Report

Tellers in a branch perform various activities across the modules like TD, CASA, Loans, Remittances, etc. With respect to Travelers cheques, purchases and sales are performed by various tellers. To know the details of TC sold by a particular teller on a day this ad hoc report is generated.

This is a teller wise travelers cheques sold report for a given day. Details are grouped by currency wise. Each column of the report provides information on Issuer code, Currency code and Total amount. Currency wise grand totals are also provided.

### To generate the User-wise Travelers Cheque Sold Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5083 - User-wise Travellers Cheque Sold Report**.
4. The system displays the **TP5083 - User-wise Travellers Cheque Sold Report** screen.

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the User-wise Travellers Cheque Sold Report needs to be generated.
User Id	[Mandatory, Alphanumeric, 12]

## TP5083 - User-wise Travellers Cheque Sold Report

The login ID of the person who has performed the transaction.  
Type the valid user Id.

5. Enter the appropriate parameters in the **TP5083 - User-wise Travellers Cheque Sold Report** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **User-wise Travellers Cheque Sold Report**.

### To view and print the User-wise Travellers Cheque Sold Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5083 - User-wise Travellers Cheque Sold Report**.
3. Click the **View** button to view the report.
4. The system displays the **User-wise Travellers Cheque Sold Report** screen.

# TP5083 - User-wise Travellers Cheque Sold Report

Bank :	335	DEMO BANK	FLEXCUBE	Run Date :	24-May-2007
Op. Id::	999PP2	Head Office	User-Wise Traveller's Cheque Sold Report	Run Time :	01:02 PM
			For: TAMRITESH	Report No:	TP-5083/1
			For: 06/30/2008		
Issuer Code	Currency Code	Total Amount			
335	101	2,000.00			
Total Amount for this currency	:	2,000.00			
			*** End of Report ***		



5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

## TP5081 - Travellers Cheque Purchase Report

Traveler's cheque purchase and sales transactions are carried out by tellers along with other type of transactions. The bank will purchase the traveler cheques from customer's that hold an account with the bank, using the TC Purchase Against Account (Fast Path: 1409) option. The Bank can also purchase Traveler's Cheques (TC) from customers who do not have an account with the Bank using the TC Purchase Walk-in Customer (Fast Path : 8003) option. The details of TC purchase is provided in this report. This report helps the branches to find out the total TC purchase made by all the tellers for the day.

This is a report of traveler's cheque purchased by all the tellers for the day. Currency wise details are provided with totals. Each column of the report provides information on Issuer Name, Transaction Currency, Sequence Number, Amount, Denomination, Currency Rate and Traveler's Cheque Currency.

### To generate the Travellers Cheque Purchase Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5081 - Travellers Cheque Purchase Report**.
4. The system displays the **TP5081 - Travellers Cheque Purchase Report** screen.

TP5081 - Travellers Cheque Purchase Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy]

## TP5081 - Travellers Cheque Purchase Report

Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **TP5081 - Travellers Cheque Purchase Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Travellers Cheque Purchase Report**. For reference, a specimen of the report generated is given below:

# TP5081 - Travellers Cheque Purchase Report

Bank : 335 DEMO BANK	FLEXCUBE	Run Date : 24/05/2007				
Branch : 999 DEMO		Run Time : 01:07 PM				
Op. Id : SSUPP2	Traveller's Cheque Purchase Report	Report No: TP-5081/1				
For: 06/30/2008						
Issuer Name	Txn. Currency	Sequence Number	Amount	Denomination	Currency Rate	TC Currency

## TP5082 - Outward Clearing Handoff Report

Outward clearing instruments received from the customers are lodged and sent to end point clearing for crediting the customer accounts. On the clearing value date, the funds are made available to the customers. This report provides details of outward clearing instruments hand off to GL module for further processing and consolidation.

This report provides a list of outward clearing transactions hand off to General Ledger module in the day. Each column of the report provides information about Originating Branch, Clearing Branch, Payee Account Number, Transaction Sequence Number, Mnemonic and Literal, Instrument Number, Date of Instrument, Routing Number, Drawee Account Number, Transaction Currency, Account Currency, Amount in Local Currency, Clearing Type and Endpoint.

### To generate the Outward Clearing Handoff Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5082 - Outward Clearing Handoff Report**.
4. The system displays the **TP5082 - Outward Clearing Handoff Report** screen.

TP5082 - Outward Clearing Handoff Report

**Input Parameters**

Posting Date : 13/12/2007

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the travellers cheque sold

## TP5082 - Outward Clearing Handoff Report

report needs to be generated.

5. Enter the appropriate parameters in the **TP5082 - Outward Clearing Handoff Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Outward Clearing Handoff Report**.

### To view and print the Outward Clearing Handoff Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5082 - Outward Clearing Handoff Report**.
3. Click the **View** button to view the report.
4. The system displays the **Outward Clearing Handoff Report** screen.

# TP5082 - Outward Clearing Handoff Report

Bank : 335	DEMO BANK	FLEXCUBE										Run Date : 24-May-2007		
Op. Id : 999PP2	DEMO	Outward Clearing Handoff										Report No: TP-S082/1		
Local Currency INR		For: 06/30/2008												
Branch		Payee Acct	Literal	Txn Seq No	Mnem	Instr No	Date Instr	Routing No	Drawee Acct	Txn Ccy	Acct C	Amount(LCY)	Clg Typ	Endpoint
Orig	Clg													
999	999	09996020003044	26	6501	G0Q	1	30/06/2008	600335999	09996020003057	104	104	5,000.00	2	6000
*** End of Report ***														

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.



## TP5084 - User-wise Travellers Chq Purchase Report

Tellers in a branch perform various activities across the modules like TD, CASA, Loans, Remittances, etc. With respect to Traveler's cheques, purchase and sales are performed by various tellers. To know the details of Traveler cheques (TC) purchase made by a particular teller on a day this adhoc report is generated.

This is a teller wise traveler's cheques purchase report for a given day. Details are grouped by currency. Each column of the report provides information on Issuer Code, Currency Code and Total Amount. Currency wise totals are also provided

### To generate the User-wise Travellers Chq Purchase Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5084 - User-wise Travellers Chq Purchase Report**.
4. The system displays the **TP5084 - User-wise Travellers Chq Purchase Report** screen.

### Field Description

Field Name	Description
<b>Posting Date</b>	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

## TP5084 - User-wise Travellers Chq Purchase Report

**User Id**

[Mandatory, Alphanumeric, 12]

Type the login ID of the person who has performed the transaction.

5. Enter the appropriate parameters in the **TP5084 - User-wise Travellers Chq Purchase Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **User-wise Travellers Chq Purchase Report**. For reference, a specimen of the report generated is given below:

# TP5084 - User-wise Travellers Chq Purchase Report

Bank :	335	DEMO BANK	FLEXCUBE	Run Date :	24-May-2007
Op. Id :	999PP2	DEMO	User-Wise Traveller's Cheque Purchase Report	Report No:	TP-5084/1
			For: TAMRITESH		
			For: 06/30/2008		
Issuer Code		Currency Code		Total Amount	
335		101		2,000.00	
Total Amount for this currency		:		2,000.00	
*** End of Report ***					

### 2.1.4. BRANCH TRANSACTION PROCESSING REPORTS

The branch transaction processing reports includes those reports that allow the branches to list the cash, transfer, inter-branch transactions, etc., carried out by various tellers.

#### List of Branch Transaction Processing Reports:

- TP5021 - Cash Position
- TP5022 - Teller Cash Position Report
- TP5032 - Teller Closing Balance Report
- TP5049 - Cash Transactions Position
- TP5050 - Batch Journal Report
- TP5053 - Teller Transaction Report
- TP5070 - Overage Shortage Report
- TP5085\_-\_Batch\_Totals\_Report
- TP5086 - Batch Journal Report With All Users
- TP5087 - Batch Journal Report Cash
- TP5088 - Batch Journal Report (Non Cash)
- TP5023 - Teller Transaction Report
- TP5048 - Cancelled Transactions Report
- TP5028 - Inter Branch Accounts Opened Today
- TP5029 - Teller Inter Branch Transactions Report
- TP5051 - EOD Cash Position Report
- TP5052 - Authentication Report
- TP5055 - Account Transfer Exception Report
- TP5057 - Summary Report for PAN
- TP5056 - Signature not captured Report
- TP5089 - User Login status Report

## TP5023 - Teller Transaction Report

During the day, the tellers post a number of transactions to customer accounts and General Ledgers. Various type of transactions like Cash, transfer and clearing are posted to accounts across the modules. This adhoc report generated provides MIS information listing the transactions performed by all the tellers logged in for the day.

This is the teller transaction report for all the tellers. Each column of this report provides details on User ID, Currency, Type, Description, Literal, Number of Transactions, Total Amount , Commission and Charges.

### To generate the Teller Transaction Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5023 - Teller Transaction Report**.
4. The system displays the **TP5023 - Teller Transaction Report** screen.

TP5023 - Teller Transaction Report

**Input Parameters**

Posting Date : 15/01/2008

Generate

### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

5. Enter the appropriate parameters in **TP5023 - Teller Transaction Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Transaction Report**. For reference, a specimen of the report generated is given below:

# TP5023 - Teller Transaction Report

Bank : 335		DEMO BANK		FLEXCUBE		Run Date : 03/01/2010	
Branch : 9999		DEMO		TELLER TRANSACTION REPORT		Run Time : 1:11 PM	
Op. Id : TSRINIVASA				For: 30-APR/200		Report No: TP5023/1	
USER ID	CURRENCY	TYPE	DESCRIPTION	LITERAL	NO.OF TRANSACTIONS	TOTAL AMOUNT	COMMISSION & CHARGES
USER ID : (Group #1 Name)							
	INR	NORMAL	Mixed Payin	TBP	1	10,000.00	0.00
	INR	NORMAL	Earmark Transaction	EMT	2	835.00	0.00
	INR	REVERSAL	Cheque Book Request	BCR	1	0.00	0.00
	INR	NORMAL	Cheque Book Request	BCR	4	0.00	0.00
	INR	NORMAL	Cash Deposit	CSD	3	14,129.00	22.04
	INR	REVERSAL	Cash Deposit	CSD	1	5,287.00	0.00
	INR	NORMAL	Funds Transfer Debit	FTD	2	9,598.00	0.00
	INR	NORMAL	NEFT	OPI	47	1,160,545.34	881.60
	INR	NORMAL	Cash Deposit	CSD	14	3,299,900.12	154.28
	INR	NORMAL	RTGS	OPI	1	175,000.00	110.20
	INR	NORMAL	Cash Withdrawal	CSW	3	9,919,173.85	0.00
	INR	NORMAL	Postdated Cheques Deposit	PCD	1	4,545.00	0.00
	INR	REVERSAL	Postdated Cheques Deposit	PCD	1	4,545.00	0.00
	INR	NORMAL	DD. Sale Against Cash	DDC	1	991.00	100.00
	INR	NORMAL	RTGS	OPI	26	5,709,002.10	440.80
TOTAL AMOUNT:						20,313,551.41	
*** End Of Report ***							

## TP5048 - Cancelled Transactions Report

During the day several transactions are posted by tellers. A transaction may be canceled either due to posting errors or on customer intervention / request. All canceled transactions of the day are listed in this report.

This is the Cancelled Transactions Report for the day. Each column of this report provides details on User ID, Sequence Number , Currency, Narration, Account Number, To Account Number, Customer Name, Credits, Debits, Charges and Authorizer ID.

### To generate the Cancelled Transaction Report

1. Access the Report Request (Fast Path: 7775) screen.
2. Ensure that the Adhoc Reports button is selected.
3. Navigate through Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5048 - Cancelled Transactions Report.
4. The system displays the TP5048 - Cancelled Transactions Report screen.

TP5048 - Cancelled Transactions Report

**Input Parameters**

Posting Date : 01/30/2010

**Generate**

### Field Description

Field Name	Description
<b>Posting Date</b>	[Mandatory, mm/dd/yyyy] Type the posting date for which the cash position report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in TP5048 - Cancelled Transactions Report screen.



6. Click the Generate button.
7. The system displays the message "Report Request Submitted". Click the OK button.
8. The system generates the Cancelled Transactions Report. For reference, a specimen of the report generated is given below:

# TP5048 - Cancelled Transactions Report

Bank : 3350 Demo Bank	FLEXCUBE				Run Date : 07-Sep-2009					
Branch: 999 Demo					Run Time : 02:04 PM					
Op. Id: TSHWETA	Cancelled Transactions Report				Report No: TP-S048/					
For: 03/31/2010										
User Id	Seq No	Ccy	Narration	Account No	To Account No	Customer Name	Credits	Debits	Charges	Auth Id

## TP5055 - Account Transfer Exception Report

Transfer transactions are posted from different user batches. The report displays the below listed transactions posted from the different users and addition to this, it displays batch status of the user.

1. **Funds Transfer** (Fast Path: 1006)
2. **Miscellaneous Debit** (Fast Path: 1008)
3. **MC issued** (Fast Path: 1010)
4. **DD Issued** (Fast Path: 1014)
5. **Miscellaneous Customer Debit** (Fast Path: 1199)

This is the account transfer exception report. Transactions are grouped branch wise and totals are provided for Credits, Debits, Other Amounts and Charges. Each column of this report provides details on LIT, Account Number, To Account Number, Customer Name, Cheque Number, Receipts, Payments, Other Amounts, Charges, Time Sequence Number, Authoriser Id, Branch, Product, To Account Branch, and To Account Product.

### To generate the Account Transfer Exception Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5055 - Account Transfer Exception Report**.
4. The system displays the **TP5055 - Account Transfer Exception Report** screen.

TP5055 - Account Transfer Exception Report

**Input Parameters**

Branch Batch Date: 31/10/2010

User Id ( Enter A for ALL ) :

Literal ( Enter A for ALL ) :

Generate

## Field Description

Field Name	Description
<b>Branch Batch Date</b>	[Mandatory, dd/mm/yyyy] Type the branch batch date for which the report needs to be generated.
<b>User Id (Enter A for ALL)</b>	[Optional, Alphanumeric,10] Type the user for which the report needs to be generated.
<b>Literal ( Enter A for ALL)</b>	[Optional, Alphanumeric,10] Type the literal for which the report needs to be generated.

5. Enter the appropriate parameters in **TP5055 - Account Transfer Exception Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Account Transfer Exception Report**. For reference, a specimen of the report generated is given below:

# TP5055 - Account Transfer Exception Report

Bank : 240 DEMO BANK LTD			F L E X C U B E										Run Date : 01-MAR-2011				
Branch : 240 WORLI - SANDOZ HOUSE			Account Transfer Exception Report										Run Time : 7:02 PM				
User : THARI			For: 31/08/2010										Report No: TP-5055/1				
LIT	Account No	To Account No	Customer Name	Cheque No	Receipts	Payments	Other Amts	Chrgs	Time	Seq No	Auth Id	Branch	Product	To Acct	Branch	To Acct	Product
FTD	50100000000324	501000000002369	JAMES BOND		0.00	50.00	0.00	0.00	17:03:47	52		240	100	560		100	
FTD	50100000000324	501000000002445	JAMES BOND		0.00	50.00	0.00	0.00	17:05:03	53		240	100	240		100	
CSA	50100000000324		JAMES BOND		0.00	1,000.00	0.00	0.00	17:06:30	54		240	100				
CSA	50100000000400		NITHYA2		0.00	1,000.00	0.00	0.00	17:08:07	55		240	141				
DDI	50100000000324		JAMES BOND		0.00	100.00	0.00	0.00	17:15:31	59		240	100				
DDI	50100000000400		NITHYA2		0.00	100.00	0.00	0.00	17:18:00	60		240	141				
MSD	50100000000324	190100055	JAMES BOND		0.00	50.00	0.00	0.00	17:41:21	71	SGANESH	240	100				
User Id : TGANESH			Name : First Teller			Batch Status : OPEN											
Total Credits INR :			0.00														
Total Debits INR :						2,350.00											
Total Other Amounts INR :									0.00								
Total Charges INR :									0.00								
0																	
Bank : 240 DEMO BANK LTD			F L E X C U B E										Run Date : 01-MAR-2011				
Branch : 240 WORLI - SANDOZ HOUSE			Account Transfer Exception Report										Run Time : 7:02 PM				
User : THARI			For: 31/08/2010										Report No: TP-5055/2				
LIT	Account No	To Account No	Customer Name	Cheque No	Receipts	Payments	Other Amts	Chrgs	Time	Seq No	Auth Id	Branch	Product	To Acct	Branch	To Acct	Product
FTD	50100000000952	502000000000011	RIAZ20		0.00	80.45	0.00	0.00	16:58:07	49	SGANESH	240	142	240		286	
User Id : TGANESH			Name : First Teller			Batch Status : OPEN											
Total Credits INR :			0.00														
Total Debits INR :						80.45											
Total Other Amounts INR :									0.00								
Total Charges INR :									0.00								
*** End of Report ***																	

### TP5057 - Summary Report for PAN

This report lists out all the cash deposits done during the day in a particular branch. The report summary will contain the count of cash deposits done via any of the following means :

1. Total Number of transactions basis Transaction Level PAN Card
2. Total Number of transactions basis Form 60
3. Total Number of transactions basis Form 61

Report on all cash deposits done by all tellers in a branch throughout the day.

#### To generate the Summary Report for PAN

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5057 - Summary Report for PAN**.
4. The system displays the **TP5057 - Summary Report for PAN** screen.



5. Click the **Generate** button.
6. The system displays the message "Report Request Submitted". Click the **OK** button.
7. The system generates the **Summary Report for PAN**. For reference, a specimen of the report generated is given below:

Bank : 240	DEMO BANK			F L E X C U B E			Run Date : 07/07/2014
Branch : 240	MAIN BRANCH			Summary Report for PAN or Form 60/61 collected on Cash			Run Time : 10:44 AM
User : SARVIND				For: 30/06/2017			Report No: TP-5057/ 1
Branch Batch Status:	OPEN						
Account No	Customer ID	Customer Name	Txn Sequence No	Transaction Amount	Inputter ID	Authoriser ID	PAN Card or Form 60/61
50100000009022	605461	TTRUPTIC	2	6,541.00	TTRUPTI	SYSTEM	ASPPC8178J
50100000009022	605461	TTRUPTIC	3	635.00	TTRUPTI	SYSTEM	ASPPC8178J
50100000009022	605461	TTRUPTIC	2	654.00	STRUPTI	SYSTEM	ASPPC8178J
50100000000021	605377	RAHUL M	3	100.00	STRUPTI	SYSTEM	
Total Number of Cash Deposits basis Transaction PAN card				=	0		
Total Number of Cash Deposits basis Form 60				=	0		
Total Number of Cash Deposits basis Form 61				=	0		
Note : * indicates PAN No or Form 60 / 61 collected from customer for this transaction							
*** End of Report ***							

## TP5021 - Cash Position

Tellers conduct cash receipt and payment transactions denominated in various approved currencies throughout the day. This adhoc report can be generated at any point of time during the day for the whole branch, for all the currencies and for all the tellers.

This is a report of cash position of an individual teller in the day. Total cash receipt and payment Debit/Credit (Dr / Cr) amounts are provided. Each column of the report provides Sequence Number, Voucher Number, Task Code, Currency, Credit Amount, Debit Amount, Amount in Local Currency , Debit/Credit Indicator, Account Number, Customer Name, Transaction Date and Task Description.

### To generate the Cash Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5021 - Cash Position**.
4. The system displays the **TP5021 - Cash Position** screen.

TP5021 - Cash Position

**Input Parameters**

Posting Date : 31/12/2007

Enter Teller Id /ALL:

Enter Currency :

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.



By default, the system displays the current posting date.

**Enter Teller Id/ ALL**

[Mandatory, Alphanumeric, 12]

Type the user ID for which the report needs to be generated.

**Enter Currency**

[Mandatory, Alphanumeric, Three]

Type the currency for which the report needs to be generated.

5. Enter the appropriate parameters in **Cash Position Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Cash Position Report**. For reference, a specimen of the report generated is given below:

Bank	335	DEMO BANK	FLEXCUBE				Run Date				14/01/2009
			Cash Position Report								
Branch	9999	Demo					Run Time				10:30:54AM
			For				15/04/2008				
Op. Id	TBHAGWAT						Report No				TP5021
-----											
User ID	TRUPESH		First teller								
-----											
						LCY Amount	Dr/Cr	Account No	Customer Name	Transaction Date	
Seq No	Voucher No	Task Code	Currency	Credit Amount	Debit Amount						
Task Description					TIL Amount	CDS Amount					
-----											
5		1501	LTL	10000.00	0.00	0.00	10000.00	C	6000000016644	BARAKHOBAMA	15/04/2008
Cash Deposit											
-----											
26		1501	LTL	150000.00	0.00	0.00	150000.00	C	6000000016644	BARAKHOBAMA	15/04/2008
Cash Deposit											
-----											
30		1405	LTL	58250.00	0.00	0.00	58250.00	C	7000000037544	YANISLAVAKOLSEN	15/04/2008
LN. EFS. By Cash											
-----											
----- END OF REPORT -----											

### TP5022 - Teller Cash Position Report

The teller responsible for cash transactions will have multiple receipts and payments during the day. At any point of time to track or tally the cash position the teller can generate this adhoc report. FLEXCUBE will generate this report specific to the teller who is logged in to perform the cash transactions and the same cannot be generated for another user ID.

This report displays the currency wise cash position of individual teller/ vault teller under the branch. Each column of the report provides information on Teller ID, Currency, Teller/Vault, Cash paid to the opening balance, Cash paid to the Teller/Customer, Cash received from Vault/CIT Vault, Cash received from Customer/Teller, Closing from Vault/Teller, Amount balance of the day and Teller signature equivalent in LITAS.

#### To generate the Teller Cash Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5022 - Teller Cash Position Report**.
4. The system displays the **TP5022 - Teller Cash Position Report** screen.

TP5022 - Teller Cash Position Report

**Input Parameters**

User Id :

**Generate**

#### Field Description

Field Name	Description
User Id	[Mandatory, Alphanumeric, 12] Type the user ID for which the report needs to be generated.

## TP5022 - Teller Cash Position Report

5. Enter the appropriate parameters in the **TP5022 - Teller Cash Position Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Cash Position Report** . For reference, a specimen of the report generated is given below:

Report ID	TP5022	FLEXCUBE TELLER CASH POSITION REPORT							
Posting Date	TRUPESH5								
Branch Code	Demo								
Teller ID	Currency	Teller/Vault	Cash Paid To The Opening Balance	Cash Paid To The Customer/Teller	Cash Received Vault/CIT Vault	Cash Received from Customer/Teller	Closing from Vault/CIT Vault	Amount Balance Of the Day	Teller Signature Equivalent In LITAS
Cash Teller	TRUPESH5	AUD	500.00	0.00	0.00	0.00	0.00	500.00	500.00
Cash Teller	TRUPESH5	BHD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Teller	TRUPESH5	MYR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Teller	TRUPESH5	DEN	0.00	0.00	0.00	0.00	10000.00	10000.00	10000.00
Cash Teller	TRUPESH5	PSO	0.00	0.00	0.00	100.00	0.00	100.00	100.00
Cash Teller	TRUPESH5	CHF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Teller	TRUPESH5	CAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Teller	TRUPESH5	HKD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
----- END OF REPORT -----									

### TP5028 - Inter Branch Accounts Opened Today

FLEXCUBE provides the facility to select the branch at the time of account opening i.e. customers can open account in any branch with the branch of their choice. To enable the branch to have a control for the accounts which are opened on other branches, this report is generated.

This is the report for Inter Branch Accounts Opened Today. Each column of this report provides information about Branch Code, Product Code, Account Number, Customer Short Name and Customer ID.

#### To generate the Inter Branch Accounts Opened Today Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5028 - Inter Branch Accounts Opened Today**.
4. The system displays the **TP5028 - Inter Branch Accounts Opened Today** screen.

TP5028 - Inter Branch Accounts Opened Today

**Input Parameters**

Posting Date : 15/02/2008

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the Inter Branch Accounts Opened Today report needs to be generated.

5. Enter the appropriate parameters in **TP5028 - Inter Branch Accounts Opened Today** screen.

## TP5028 - Inter Branch Accounts Opened Today

6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Inter Branch Accounts Opened Today Report**.

### To view and print the Inter Branch Accounts Opened Today Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5028 - Inter Branch Accounts Opened Today**.
3. Click the **View** button to view the report.
4. The system displays the **Inter Branch Accounts Opened Today Report** screen.

Bank : 25 Bank Danamon		FLEXCUBE		Run Date : 09-Jun-2008	
Branch : 700 Jakarta Branch		Inter Branch Accounts Opened Today Report			Run Time : 08:04 PM
Op. Id : TNEHA700		For: 31-Jan-2008		Report No:	TP-5028/1
Branch Code	Product Code	Account No	Customer Short Name	Customer Id	
700	1	000000050294	JONYJJOSEPH	602871	
700	1	000005555552	ANDREASKIEMERIKTAPAN	600912	
700	15	000000051532	JONYJJOSEPH	602885	
Total number of accounts :		3			
*** End Of Report ***					



5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### TP5029 - Teller Inter Branch Transactions Report

Tellers can perform inter branch transactions in FLEXCUBE. Inter branch transactions are required to be scrutinized with extra caution, so this separate ad hoc report can be generated for a given day for all the tellers in a branch. Commission and charges earned for inter branch transactions are provided for the branch to determine the income earned for these types of transactions.

This report provides a list of all the inter branch transactions for the branch for a given day. Transactions are grouped branch wise and currency wise and totals are provided. The transaction branch code and account details are provided. Each column of the report provides information about User Id, Currency Literal, Branch code, Account No., Credit, Debit, Comm and Charges, Date of transaction, Time of transaction, Sequence No. and Authorizer ID.

#### To generate the Teller Inter Branch Transactions Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5029 - Teller Inter Branch Transactions Report**.
4. The system displays the **TP5029 - Teller Inter Branch Transactions Report** screen.

TP5029 - Teller Inter Branch Transactions Report

**Input Parameters**

Posting Date : 31/01/2008

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Users

## TP5029 - Teller Inter Branch Transactions Report

sorted by Class, Category Level Report needs to be generated.

5. Enter the appropriate parameters in **TP5029 - Teller Inter Branch Transactions Report** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Teller Inter Branch Transactions Report**.

### To view and print the Teller Inter Branch Transactions Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5029 - Teller Inter Branch Transactions Report**.
3. Click the **View** button to view the report.
4. The system displays the **Teller Inter Branch Transactions Report** screen.

# TP5029 - Teller Inter Branch Transactions Report

Bank :	335	DEMO BANK	FLEXCUBE						Run Date :	24-May-2007
Op. Id :	999	Head office	Teller Inter-Branch Transaction Report						Report No:	TP-5029/ 1
	SSUPP2		For: 06/30/2008							
User Id	Currency	Literal	Branch	Account No.	Credit	Debit	Comm & Chgs	Date	Time	Seq No.
TQTP9	INR	DDG	5	110001004	4,000.00	0.00	125.00	JUN 30 2008	17:49:42	52
TQTP9	INR	DDG	5	110001006	5,000.00	0.00	125.00	JUN 30 2008	17:19:31	49
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:37:43	63
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:54:51	64
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:56:45	44
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:00:47	65
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:19:59	45
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:20:44	66
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:27:43	67
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:45:39	68
					10,000.00					
*** End of Report ***										

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### TP5032 - Teller Closing Balance Report

During the day tellers perform cash receipt and payment transactions for various accounts in different currencies. At the end of the day their physical cash should tally with that of system cash balance. After all the day's cash activities are over this adhoc report can be generated to make sure that the closing balance and currency denominations tallies with their actual cash amount.

This is a teller closing balance report for the run date for all the tellers. Each column of the report provides information on Code, User Number, User ID, Posting Date, Currency, Denomination Details, Denomination Count and Total Amount.

#### To generate the Teller Closing Balance Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5032 - Teller Closing Balance Report**.
4. The system displays the **TP5032 - Teller Closing Balance Report** screen.

TP5032 - Teller Closing Balance Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

## TP5032 - Teller Closing Balance Report

5. Enter the appropriate parameters in **TP5032 - Teller Closing Balance Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Closing Balance Report**. For reference, a specimen of the report generated is given below:

Bank :	335 DEMO BANK	FLEXCUBE	Run Date :	24-May-2007
Branch :	999 DEMO	TELLER CLOSING BALANCE REPORT	Run Time :	12:46 PM
Op. Id :	SSUPP2	For: 06/30/2008	Report No:	TP5032/1

COD	USER NO	USER ID	POSTING DATE	CURRENCY	DENM	DETAILS	DENM COUNT	TOTAL AMOUNT
-----	---------	---------	--------------	----------	------	---------	------------	--------------

\*\*\* No data for this Report \*\*\*



### TP5049 - Cash Transactions Position

At the end of day the tellers should tally their physical cash with the system cash. If there is any shortage or overage, the teller should try to resolve the difference by verifying the actual slips and details of denominations with this report. If the differences remains even after verification, a Shortage or Overage needs to be booked accordingly by using the Book Shortage (Fast Path: 7551) or Book Cash Overage (Fast Path: 7552) options respectively.

This report provides details of the cash transaction position for all the tellers in a branch for a given date. The cash transactions are grouped teller wise. Each column of the report provides information on Transaction Sequence, Transaction code, Account Currency, Customer Name, Cheque Number, Credits in Transaction Currency, Debits in Transaction Currency, Service Charges and Authoriser ID. Teller wise totals are provided with Currency for Receipts and Payments, and grand totals are provided for the entire branch.

#### To generate the Cash Transactions Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5049 - Cash Transactions Position**.
4. The system displays the **TP5049 - Cash Transactions Position** screen.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy]

## TP5049 - Cash Transactions Position

Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

### **Branch Code**

[Mandatory, Drop-Down]

Select the code of the branch for which the report needs to be viewed from the drop-down list.

5. Enter the appropriate parameters in **TP5049 - Cash Transactions Position** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Cash Transactions Position Report**. For reference, a specimen of the report generated is given below:

Bank : 25	Demo Bank	FLEXCUBE	Run Date : 24-06-2008						
Branch : 9999	Demo	CASH TRANSACTIONS POSITION	Run Time : 17:00						
Op. Id : TDEVIDEA1		For: 03/20/2008	Report No : TP5049/Page -1 of 1						
Txn Currency:									
TRAN. SEQ.	TRAN. COD	Account Currency	CUSTOMER NAME	CHEQUE NO.	ACCOUNT NO.	DEBITS (TCY)	CREDITS (TCY)	SERVICE CHARGES	AUTH ID
USER ID :		OPENING BALANCE :		CLOSING BALANCE :					

## TP5050 - Batch Journal Report

At the end of day, tellers should ensure that all the transactions, including batch data entry for the day, are authorised. The teller should use Search Electronic Journal (Fast Path: 6006) option to verify whether any authorised transactions are pending for submission. If so, they should be completed for authorisation. Before the teller closes his batch, he should print Batch Journal Report (Fast Path: TP5050) option and verify the entries for correctness with actual vouchers/slips. This is essential so that if any entries are posted wrongly, those can be reversed through the Electronic Journal (Fast Path: 6006) option.

This report is a list of batch journal report for the given branch, user Id and transaction literal for the day. Each column of the report provides information on User ID, Currency, literal, From Account Number, To Account Number, Customer Name, Credits, Debits, Other Amounts, Commission and Charges, Date, Time, Sequence Number and Authoriser ID, PAN Card or Form 60/61.

This is a report of cash deposited through Cash Deposit (Fast Path: 1401) and Cash Deposit UBS (Fast Path:2822) screens.

### To generate the Batch Journal Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5050 - Batch Journal Report**.
4. The system displays the **TP5050 - Batch Journal Report** screen.

TP5050 - Batch Journal Report

**Input Parameters**

Branch Batch Date : 13/09/2016

User Id :

Literal:

Generate

**Field Description**

Field Name	Description
<b>Branch Batch Date</b>	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the branch batch date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>
<b>User Id</b>	<p>[Mandatory, Alphanumeric, 12]</p> <p>Type the login ID of the person who has performed the transaction.</p>
<b>Literal</b>	<p>[Mandatory, Alphanumeric, Five]</p> <p>Type the transaction code for which the report needs to be generated.</p>

5. Enter the appropriate parameters in **TP5050 - Batch Journal Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Journal Report**. For reference, a specimen of the report generated is given below:

# TP5050 - Batch Journal Report

Bank : 240 DEMO BANK															FLEXCUBE															Run Date : 07/07/2014														
Branch : 240 MAIN BRANCH															Batch Journal Report															Run Time : 11:56 AM														
User : TNOMITA															For: 30/06/2017															Report No: TP-5050/1														
Branch Batch Status : OPEN																																												
LIT Account No BrCode-PrCode To Account No BrCode-PrCode Customer Name Benef.Name Cheque No Receipts Payments Other Amts Chrgs Time Seq No Auth Id PAN Card or Form 60/61																																												
CSD 50100000023018 60-10001 NOMITAKOUL1 5,000.00 0.00 0.00 0.00 11:51:14 5 SYSTEM																																												
CSW 50100000023018 60-10001 NOMITAKOUL1 0.00 1,000.00 0.00 0.00 11:56:01 6 SYSTEM																																												
User Id :TNOMITA Name : First Teller Batch Status : OPEN																																												
Total Credits INR : 5,000.00																																												
Total Debits INR : 1,000.00																																												
Total Other Amounts INR : 0.00																																												
Total Charges INR : 0.00																																												
*** End of Report ***																																												

### TP5051 - EOD Cash Position Report

Tellers in a branch accept cash transactions and make cash payments in a day for different accounts denominated in different currencies. **Cash Balancing** (Fast Path: 6201) option is used to check whether the physical cash held by a teller / vault teller matches with the system cash. After the cash is balanced and all the transactions for the day is completed the tellers will close the batches. This report provides the details about currency wise all the cash position for verification.

This is the EOD Cash Position Report. This report is grouped by currency and totals are provided. Each column of this report provides information about Currency , User ID and Cash Position.

#### To generate the EOD Cash Position Report

1. Access the Report Request (Fast Path: 7775) screen.
2. Ensure that the Adhoc Reports button is selected.
3. Navigate through Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5051 - EOD Cash Position Report.
4. The system displays the TP5051 - EOD Cash Position Report screen.

TP5051 - EOD Cash Position Report

**Input Parameters**

Posting Date : 13/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.

## TP5051 - EOD Cash Position Report

By default, the system displays the current posting date.

9. Enter the appropriate parameters in TP5051 - EOD Cash Position Report screen.
10. Click the Generate button.
11. The system displays the message "Report Request Submitted".
12. Click the OK button.
13. The system generates the EOD Cash Position Report.

### **To view and print the EOD Cash Position Report**

1. Access the Advice/Report Status Enquiry (Fast Path: 7778) screen.
2. Select the check box corresponding to TP5051 - EOD Cash Position Report.
3. Click the View button to view the report.
4. The system displays the EOD Cash Position Report screen.



# TP5051 - EOD Cash Position Report

Bank : 240	Demo BANK LTD	FLEXCUBE	Run Date : 25-NOV-2010
Branch : 240	WORLI - SANDOZ HOUSE	EOD CASH POSITION REPORT	Run Time : 2:48 PM
User : THERRICK		For: 30/09/2010	Report No: TP5051/ 1
Currency	User Id	Cash Position	
INR	TDEVCASA3	123.00	
INR	TDEVCIF2	1,000.00	
INR	TDEVJACK5	23.00	
INR	TDEVTD3	1,800.00	
INR	TGANESH	161,330.00	
INR	THARIKA	89,000.00	
INR	THDFC10	10,999,980.00	
INR	THDFC3	400.00	
INR	THDFC5	187,990,559.23	
INR	THDFC7	3,000,012.00	
INR	TKUMUD	200.00	
INR	TMADHU	1,550.00	
INR	TMALA	15,000.00	
INR	TMANISHA	20,499.42	
INR	TRIAZ	500,150.00	
INR	TSAISH	10,079,032.90	
INR	TSANDEEP	1,762,937.68	
INR	TSASI	387.00	
INR	TSHYAM	750,579,000.00	
Total Cash :		965,202,984.23	
USD	THDFC7	99,200.00	
USD	TSHYAM	1,000.00	
Total Cash :		100,200.00	
*** End of Report ***			

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

### TP5052 - Authentication Report

In a branch users are created with certain task code and profile so that they can perform various activities. Access rights, privileges and transaction limits vary from user to user. Certain transactions require a dual control i.e. revalidation and authorization from supervisor before the record is committed. Further certain transactions have legal/regulatory repercussions necessitating a supervisory authorization.

This report provides a listing of the authorizations provided on transaction. Each column of this report provides information about Supervisory ID, User ID, Sequence Number, Transaction Description, Currency, Transaction Amount, Time and Authorization Reason.

#### To generate the Authentication Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5052 - Authentication Report**.
4. The system displays the **TP5052 - Authentication Report** screen.

TP5052 - Authentication Report

**Input Parameters**

Posting Date : 13/12/2007

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5052 - Authentication Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Authentication Report**.

### To view and print the Authentication Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5052 - Authentication Report**.
3. Click the **View** button to view the report.
4. The system displays the **Authentication Report** screen.

Bank : 240	HDFC BANK LTD	FLEXCUBE	Run Date : 22-JAN-2013				
Branch : 240	MAIN BRANCH	Authorization Report	Run Time : 4:47 PM				
Op. Id : TAKULA		For:01-JAN-2014	Report No: TP5052/ 1				
H200 - Dual Control. H201 - Interbranch Teller Transaction limit exceeded. H202 - Teller Transaction limit exceeded. H211 - Inter Branch Transaction exceeded. H216 - Exchange Variance Limit Exceeded for Account Ccy H217 - Exchange Variance Limit Exceeded for Txn Ccy. 846 warning transaction on NRE/NRO/EEFC product classes H118 - Premature Redemption of Term Deposit H222 - Payable limit for the payable branch exceeded H223 - Default service charge changed H242 - FX Limit Exceeded. H036 - Account Balance going below Minimum allowable Balance H042 - Hold Funds Present - Overline available exceeding limit Amount H099 - Insuff balance in Swpin Account H088 - Account has Credit Override status OR/AND Funds deposited into account today H031R - Refer to Drawer ( Account would Overdraw ) 200 - Dual Control. H123 - Hold Amount is greater than the Balance Available + OD Limit.				H008 - Memo Present on Account. H007 - Dormant Account. H009 - Customer is dormant. H078 - To account information changed since last request H037 - Overline available within the limit Amount H011 - There is a memo present on the Debit account. H030 - Instrument has crossed its stale period H098 - Daily Interbranch withdrawal Limit Violated H033 - This is represented cheque H035 - There is a Memo present on Credit Account H018 - Hold Funds Present - Refer to Drawer (Account would Overdraw) H045 - Txn amount exceeding overdraft limit amount - Account will go to Over H086 - Insufficient Balance. H077 - Memo present on Customer. H031 - Insufficient Funds H076 - Memo present on this (to) Account. 201 - Interbranch Teller Transaction limit exceeded. H053 - FLEXCUBE Corporate Msg: Amount exceeds line limit.	H50 - Insufficient funds for cheque gi H056 - Hold Funds Present - Overline available within the limit H060 - Invalid instrument number H061 - Instrument marked as LOST H063 - Instrument already paid H064 - Invalid Instrument status H068 - Instrument already Cancelled, H070 - Memo present on Instrument A H074 - Instrument not already paid H073 - AML Limit Breached. Override H096 - Instrument already refunded		
Supervisor	User Id	Sequence No	Transaction Description	Currency	Txn Amount	Time	Authorization Reason
SAUTO3	TAUTO3	2	FT -	INR	3,000.00	01:18:15 PM	H200H007
SAUTO3	TAUTO3	4	FT -	INR	3,000.00	01:35:27 PM	H200
SAUTO3	TAUTO3	5	FT -	USD	4.08	01:40:04 PM	H200

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

## TP5053 - Teller Transaction Report

During the day, tellers perform various cash, transfer, clearing transactions on the customer accounts and on internal GL accounts. Transactions are carried out in different approved currencies. This adhoc report is a summary of the transactions done by individual tellers.

This report is a summary of all the transactions done by the tellers in a branch for the run day. Transactions are grouped by teller, currency and by transaction type. Each column of the report provides information about User ID, Currency, Type, Description, Literal, Number of Transactions, Total Amount in Transaction Currency and Charges and Commission.

### To generate the TP5053 - Teller Transaction Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5053 - Teller Transaction Report**.
4. The system displays the **TP5053 - Teller Transaction Report** screen.

TP5053 - Teller Transaction Report

**Input Parameters**

Posting Date : 31/12/2007

Generate

### Field Description

Field Name	Description
Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>

5. Enter the appropriate parameters in **TP5053 - Teller Transaction Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Transaction Report** . For reference, a specimen of the report generated is given below:



# TP5053 - Teller Transaction Report

Bank: 240 Demo BANK LTD			FLEXCUBE			Run Date : 25-NOV-2010	
Branch :240 WORLI - SANDOZ HOUSE			Teller Transaction Report			Run Time : 2:04 PM	
			For:30/09/2010			Op. Id : THERRICK	
User Id	Currency	Type	Description	Literal	No. of Txns	Total Amount(Tcy)	Charges & Commision
TGANESH	INR	NORMAL	CASH DEP	CSD	1	12.00	0.00
THARIKA	INR	NORMAL	Bill Payment (Against Account)	BPS	1	900.00	0.00
THARIKA	INR	NORMAL	Cons.Chq.Dep -	CCD	1	8,900.00	0.00
THARIKA	INR	NORMAL	Initial Payin By CASH	TCD	1	89,000.00	0.00
TKUMUD	INR	NORMAL	Initial Payin FD -	TFT	1	100,000.00	0.00
TMALA	INR	NORMAL	Initial Payin By CASH	TCD	1	15,000.00	0.00
TMANISHA	INR	NORMAL	DD ISSUED	DDC	2	1,100.00	0.00
TMANISHA	INR	NORMAL	DD Issue -	DDI	1	1,000.00	0.00
TSAISH	INR	NORMAL	Misc.Cr -	MSC	1	18,900,000.00	0.00
*** End of Report ***							

### TP5070 - Overage/Shortage Report

The **Cash Balancing** (Fast Path: 6201) option can be used to verify cash for a teller / vault teller anytime during the day or before closing the teller batch. This option displays approved currencies in which the teller / vault teller can perform transactions. In case of an overage/shortage for a particular currency, the teller should perform the transaction in the **Book Cash Overage** (Fast Path: 7552) option or **Book Shortage** (Fast Path: 7551) option and then perform the cash balancing transaction again.

This is a report of overage/shortage cash transactions performed during the day for a branch. Each column of the report provides information on Posting Date, User ID, CD/TC, Currency Code, Currency Literal, Overage Amount and Shortage Amount.

#### To generate the Overage/Shortage Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5070 - Overage/Shortage Report**.
4. The system displays the **TP5070 - Overage/Shortage Report** screen.

TP5070 - Overage/Shortage Report

**Input Parameters**

From Post Date : 31/12/2007

To Post Date : 31/12/2007

Generate

#### Field Description

Field Name	Description
From Post Date	[Mandatory, dd/mm/yyyy] Type the start posting date from which the report needs to be generated.

## TP5070 - Overage/Shortage Report

This date should be lesser than the **To Post Date**.

### **To Post Date**

[Mandatory, dd/mm/yyyy]

Type the end posting date.

5. Enter the appropriate parameters in **TP5070 - Overage/Shortage Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Overage/Shortage Report**. For reference, a specimen of the report generated is given below:

Bank : 335	DEMO BANK	FLEXCUBE			Run Date :	
Branch : 999	DEMO	Overage Shortage Report			Run Time :	11:10 AM007
Op. Id : SSUPP1		For: 12/15/2007			Report No:	TP5070/1
Posting Date	User Id	CD/TC	Currency Code	Currency Lft	Overage	Shortage
JAN 31 2008	TBABITA	CS .	104	INR	0.00	1,000.00
JAN 31 2008	TBABITA1	CS .	104	INR	5,000.00	0.00
*** End of Report ***						

### TP5085 - Batch Totals Report

Tellers perform financial cash receipts, cash payments, transfer transactions etc. throughout the day for different accounts under various currencies. Tellers may also perform non financial transactions like account opening and queries. This report can be accessed by the teller as and when needed during the day to verify the total under different transactions performed. This report displays an aggregate of the options available (financial and non financial) in the teller batch opened in that process date.

This is the batch totals report for the teller for the given branch, user ID for the day. Each column of the report provides information on Transaction Description, Transaction Literal, Category, Count Of Transaction Mnemonic, Credit / Debit and Amount.

#### To generate the Batch Totals Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5085 - Batch Totals Report**.
4. The system displays the **TP5085 - Batch Totals Report** screen.

TP5085 - Batch Totals Report

**Input Parameters**

Posting Date : 30/04/2008

Generate

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.

## TP5085 - Batch Totals Report

By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5085 - Batch Totals Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Totals Report**. For reference, a specimen of the report generated is given below:

Bank : Demo Bank		FLEXCUBE		Run Date : 19-Jan-2009
Branch : Demo		Batch Totals Report		Run Time : 05:29 PM
Op. Id : tankita				Report No: TP-5085/1
		For: 31/12/2007		
Transaction Description	Transaction Literal	Category	Count Of Transaction	Mnemoni Credit / Debit Amount
LN. BALANCE INQUIRY	LBI	1	21	0.00
CLOSE TELLER BATCH	CTB	6	54	0.00
LN. PARTIAL PAYOFF	LPI	1	17	0.00
TD. INTEREST PAYOUT BY	TIP	4	1	100.00
GL. MISCELLANEOUS DEBIT	MGD	0	1	5,000.00
CUSTOMER ADDITION	CAD	7	33	0.00

## TP5086 - Batch Journal Report With All Users

Tellers carry out cash receipts / cash payments / transfer transactions etc. throughout the day for different accounts denominated in different currencies. Depending on the parameters set service charges are debited to the accounts for the transactions performed. This adhoc report generated provides details of all transactions performed during the day for all tellers.

This report provides a list of all transactions of all the tellers for the given branch and transaction literal for the day. Each column of the report provides information on User ID, Currency, Literal, From Account Number, To Account Number, Customer Name, Credits, Debits, Other Amounts, Commission and Charges, Date, Time, Sequence Number and Authoriser ID.

### To generate the Batch Journal Report With All Users

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5086 - Batch Journal Report With All Users.**
4. The system displays the **TP5086 - Batch Journal Report With All Users** screen.

TP5086 - Batch Journal Report With All Users

**Input Parameters**

Posting Date : 31/12/2007

Literal:

Generate

### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated.



## TP5086 - Batch Journal Report With All Users

By default, the system displays the current posting date.

### **Literal**

[Mandatory, Alphanumeric, Five]

Type the transaction code for which the report needs to be generated.

5. Enter the appropriate parameters in **TP5086 - Batch Journal Report With All Users** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Journal Report With All Users**. For reference, a specimen of the report generated is given below:

Bank : 335	DEMO BANK	FLEXCUBE	Run Date : 24-May-2007										
Op. Id : 5999P2	DEMO	Batch Journal Report	Report No: TP-5086/ 1										
For: 06/30/2008													
User Id	Currency	Literal	Account No	To Account No	Customer Name	Credits	Debits	OtherAmts	Comm & Chrgs	Date	Time	Seq No	Authoriser Id
*** No data for this Report ***													

### TP5087 - Batch Journal Report (Cash)

In a branch, the identified tellers perform cash receipt and payment transactions for various accounts denominated in different currencies. At the end of day the individual tellers are required to balance the physical cash with that of system cash balance. This report details all the cash transactions carried out by a teller during the day. In case of mismatch between physical cash and system balance, a Shortage or Overage needs to be booked accordingly by using the Book Shortage (Fast Path: 7551) or Book Cash Overage (Fast Path: 7552) options respectively.

This is a report of Cash position of an individual teller for the day. Total cash receipt and payment (Debit / Credit) amounts are provided. Each column of the report provides for Sequence Number, Voucher Number, Task Code, Currency, Credit Amount, Debit Amount, Amount in Local Currency, Debit/Credit Indicator, Account Number, Customer Name, Transaction Date and Task Description.

#### To generate the Batch Journal Report (Cash)

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5087 - Batch Journal Report (Cash)**.
4. The system displays the **TP5087 - Batch Journal Report (Cash)** screen.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy]

## TP5087 - Batch Journal Report (Cash)

Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

### User ID

[Mandatory, Alphanumeric, 12]

Type the login ID of the person who has performed the transaction.

5. Enter the appropriate parameters in **TP5087 - Batch Journal Report (Cash)** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Journal Report (Cash)**. For reference, a specimen of the report generated is given below:

Bank :	335	DEMO BANK	FLEXCUBE					Run Date :	24-May-2007	
Branch :	999	DEMO	Cash Position Report					Run Time :	11:53 AM	
Op. Id :	SSUPP1		For: 06/30/2008					Report No:	TP-5087/	1
User ID	TCHARU	Charumathy TELLER								
Seq No	Voucher No	Task Code	Currency	Credit Amount	Debit Amount	LCY Amount	Dr/ Cr	Account No	Customer Name	Transaction Date
Task Description										
20		1401	INR	50,000.00	0.00	50,000.00	C	09996020003222	*	16-MAY-2007
Cash Deposit										
29		1001	INR	0.00	500.00	500.00	D	09996020003044	*	16-MAY-2007
Cash Withdrawal										
30		1401	INR	5,000,000.00	0.00	5,000,000.00	C	09996020003209	*	16-MAY-2007
Cash deposit										
37		1401	INR	5,000.00	0.00	5,000.00	C	09996020003110	*	17-MAY-2007
Cash Deposit										
42		1401	INR	50,000.00	0.00	50,000.00	C	09996020003198	*	18-MAY-2007
Cash Deposit										
***End of Report***										

### TP5088 - Batch Journal Report (Non Cash)

Apart from cash receipt / payment transactions, tellers also perform transfer transactions related to internal fund transfers, remittances, general ledger transactions, etc. To know the transfer transactions performed by the teller during the day this ad hoc report is generated. The debit and credit transactions are given together for easy reconciliation purpose for the branches on a later date.

This is a report of non-cash batch journal transactions for a teller for a given day. Transactions are grouped currency wise and totals on debit / credit are provided. Each column of the report provides information on Sequence Number, Task Code, Currency, Debit Amount, Credit Amount, Branch Code, Local Currency Amount, Debit / Credit Indicator, Account Number, Customer Name, Voucher No, Transaction Date and Task Description.

#### To generate the Batch Journal Report (Non Cash)

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5088 - Batch Journal Report (Non Cash)**.
4. The system displays the **TP5088 - Batch Journal Report (Non Cash)** screen.

#### Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be

## TP5088 - Batch Journal Report (Non Cash)

generated.

By default, the system displays the current posting date.

### User ID

[Mandatory, Alphanumeric, 12]

Type the login ID of the person who has performed the transaction.

5. Enter the appropriate parameters in **TP5088 - Batch Journal Report (Non Cash)** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Journal Report (Non Cash)**. For reference, a specimen of the report generated is given below:

Bank : 25 DEMO BANK Branch : 9999 DEMO Op. Id : TBHAGWAT			FLEXCUBE Cash POSITION REPORT For: 02/29/2008				Run Date : 18-06-2008 Run Time : 16:31 Report No : TP5088/Page -1 of 1			
Txn Currency: IDR										
Seq. No.	Task Code	Acct CCY	Credit Amount	Debit Amount	Transaction Date	Lcy Amount	Voucher No	Dr/Cr	Account No.	Customer Name
Task Description		Branch code : 9999								
USER ID : TABHAYP										
LN. Disbursement To GL. Credit										
4	1085	IDR	0.00	95,000.00	16-JUN-2008	95,000.00		C	110001002	JERRYADHITYA
4	1085	IDR	95,000.00	0.00	16-JUN-2008	95,000.00		D	000000056796	FRANCIS
LN. Disbursement To GL. Credit										
15	1085	IDR	0.00	190,000.00	16-JUN-2008	190,000.00		C	110001002	FERNANDEZJR
LN. Disbursement To GL. Credit										
15	1085	IDR	90,000.00	0.00	16-JUN-2008	190,000.00		D	000000057653	FRANCIS
			285,000.00							



### TP5089 - User Login status Report

The User Profile Maintenance (Fast Path - SMM02) option enables the bank to add user profiles centrally for a new user to be created in the system. In User Profile Maintenance, various attributes and roles of a user are defined. The login time restriction can also be maintained using this option.

This report provides details on log in status of a user. Each column in the report provides information about User-ID, Date-Event, Time-Event, Terminal-ID and action.

#### To generate the User Login status Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5089 - User Login status Report**.
4. The system displays the **TP5089 - User Login status Report** screen.

TP5089 - User Login status Report

**Input Parameters**

User Id :

Posting Date :

**Generate**

#### Field Description

Field Name	Description
<b>User Id</b>	[Mandatory, Alphanumeric, 12] Type the login ID of the person who has performed the transaction.
<b>Posting Date</b>	[Mandatory, dd/mm/yyyy] Type the posting date for which the User Login status report

needs to be generated.

5. Enter the appropriate parameters in **TP5089 - User Login status Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **User Login status Report**.

### To view and print the User Login status Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5089 - User Login status Report**.
3. Click the **View** button to view the report.
4. The system displays the **User Login status Report** screen.

Bank :	25	Bank Danamon	User Login status Report	Run Date :	16-Jun-2008
Branch :	9999	Head Office		Run Time :	12:55 PM
Op. Id :	TAMOL			Report No:	TP5089/1
For: TAMOL					
-----					
-User-Id-----	Date-Event-----	Time-Event-----	Terminal-Id-----	Action-----	
TAMOL	10-JUN-2008	12:13:24	IFLMUD5HP0502	Logged Out	
TAMOL	10-JUN-2008	11:23:23	IFLMUD5HP0502	Logged In	
TAMOL	10-JUN-2008	16:09:16	IFLMUD5HP0502	Logged Out	
TAMOL	10-JUN-2008	16:11:35	IFLMUD5HP0502	Logged In	
TAMOL	10-JUN-2008	17:27:14	IFLMUD5HP0502	Logged In	
TAMOL	10-JUN-2008	14:33:23	IFLMUD5DL8Q8B	Logged In	
TAMOL	10-JUN-2008	11:49:54	IFLMUD5HP0502	Logged Out	
TAMOL	10-JUN-2008	14:05:37	IFLMD5IM0180	User Already Logged.	
TAMOL	10-JUN-2008	17:25:09	IFLMUD5HP0502	Logged Out	



5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.  
Select the appropriate parameters and click the **OK** button.